

HUGHESVILLE BASEBALL ASSOCIATION, INCORPORATED

CONSTITUTION AND BY LAWS

ARTICLE I – NAME

This organization shall be known as HUGHESVILLE BASEBALL AND SOFTBALL ASSOCIATION, INC., hereinafter referred to as “LOCAL LEAGUE.”

ARTICLE II – OBJECTIVE

Section 1: The objective of the Local League shall be to implant firmly in the youth of the community, the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier youth and will grow into decent, healthy and trustworthy citizens.

Section 2: To achieve this objective, the Local League will provide a supervised program of competitive baseball and softball games under the rules and policies established by the Local League. Little League Baseball and Softball, Inc., whichever is applicable. All directors, managers, coaches and members shall bear in mind that attainment of exceptional athletic skill or the winning of games is secondary, and the molding of the ideals of fair play is of prime importance.

ARTICLE III – MEMBERSHIP

Section 1: Eligibility – Any person sincerely interested in active participation to affect the objective of this Local League may become a member.

Section 2: Classes of Membership

- (a) Playing Members: Any youth meeting the requirements of age and residing within the authorized boundaries of the Local League shall be eligible to compete but shall have no rights, duties or obligation in the management or the property of the Local League.
- (b) Regular Members: Any adult interested in furthering the objective of the Local League may become a member.
- (c) Managers: All managers are to be approved annually by the Board of Directors.

Section 3: Voting privileges – Voting privileges for General Membership meetings, Special meetings and elections shall be granted to any current parent, manager, coach or umpire who has been involved with the league for the two previous consecutive years as a parent, manager, coach or umpire.

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Section 3: Suspension or Termination – Membership may be terminated by resignation or action of the Board of Directors.

- (a) The Board of Directors by a majority vote (quorum) shall have the authority to discipline, suspend or terminate the membership of any member of any class when the conduct of such person is considered detrimental to the Local League. The member shall be informed as to the meeting time, place and complaint, and this member at this designated time and place shall be given a chance to appear and answer the complaint.
- (b) The Board of Directors shall, in the case of a player member, give notice to the manager of the team of which the player is a member. Said manager shall appear with the player and his or her parents or legal guardian before the Board of Directors to answer the complaint. The Board of Directors by a majority vote (quorum) shall have the power to suspend or revoke the player's future participation in the Local League.

ARTICLE IV – MONIES

Section 1: There shall be no charge assessed for any player member participating in Little League. However, the Board of Directors may ask for a donation from those participating.

Section 2: Sponsorship fee shall be set by the Board of Directors prior to the beginning of the baseball-softball season.

Section 3: All monies received by the Local League, with the exception of working funds of the Concession Fund Raising Committee members shall be turned over to the Local League Treasurer. The Treasurer shall be bonded and accountable for the Local League monies.

Section 4: All checks issued by the Treasurer must include the Treasurer's signature and/or on of two (2) designated board members signatures.

Section 5: All matters involving the spending of Local League funds shall be voted on and approved by a simple majority of the Board of Directors.

ARTICLE V – MEETINGS

Section 1: The Local League shall hold semi-annual General membership meetings. Dates are to be set up upon the discretion of the Board of Directors. A newsletter with agenda will serve as notification of the General Membership meetings.

Section 2: All Local League meetings shall be run by Roberts Rules of Order.

NOTE: This article shall not hinder the President of Little League from calling a special general membership or a meeting of the Board of Directors

ARTICLE VI – ELECTIONS

Section 1

At the 2nd General Membership meeting of the Local League there shall be elected from the membership, by a majority of those present and entitled to vote, enough new members of the Board of Directors to fill vacant slots, for a total of 13 elected officers. Members desiring to be nominated for a Board position must notify the President 2 weeks prior to the General Membership meeting. At the next regular meeting, the Board of Directors will assign the open positions from within the new membership of the Board. The position assignments will last for the Board Member's two-year term. The following 13 positions will be filled:

President
Vice President of Little League Baseball
Vice President of Junior/Senior League Baseball
Vice President of T-Ball
Vice President of Softball
Treasurer
Secretary
Equipment Manager
Safety Officer
Baseball Player Agent
Softball Player Agent
Umpire-In-Chief
Concession Manager

Such elected officers shall serve a Board term of two years. The two-year term shall start as soon as elections are completed during the 2nd general membership meeting of the current year. These elected officers shall constitute the Local League Board of Directors and each have voting rights at all board meetings.

Section 2: In the case of conflict of interest and protests only the President of Little League and the four (4) Vice Presidents of the divisions will be allowed to vote.

Section 3: If any board member misses two (2) consecutive board meetings or general Membership meetings without due notification to the President of the Local League, that member's position on the Board of Directors can be terminated by a majority vote (quorum) of the Board of Directors.

Section 4: If any vacancy occurs on the Board of Directors, it may be filled by a majority vote (quorum) of the remaining Board of Directors at a meeting called for the purpose of filling the unexpired term. This is not a new two-year term. The new Board member will only fill the unexpired term of the replaced member.

ARTICLE VII – DUTIES OF OFFICERS

Section 1: *President of Little League* – This person is to preside at all league meetings and assume the responsibility for all elected officers. This individual shall not have a vote in any Local League matter except in the case of a tie vote created by the Board of Directors. All mail, supplies and communications from and to the Little League headquarters will be directed to this individual, and this person is responsible for forwarding correspondence to the appropriate Vice Presidents.

Section 2: *Vice President of Little League Baseball* – This person shall assume all responsibility for the Local League's Little League Baseball program. If for any reason the President of Little League cannot attend a Local League meeting, the appropriate Vice President of Little League Baseball shall assume the position of President. of Little League.

Section 3: *Vice President of Senior/Big League Baseball* – This person shall assume all responsibility for Local League's Junior/Senior/Big League Baseball program.

Section 4: *Vice President of Softball* – This person shall assist the Commissioner and assume all responsibility for the Local League's Softball program.

Section 5: *Vice President of T-Ball* – This person shall assume all responsibility for the Local League's T-Ball program.

Section 6: *Baseball Player Agent* – This person shall conduct Baseball's annual tryouts, is in charge of player selection and shall maintain rosters and player database in accordance with Little League regulations.

Section 7: *Concession Manager* – This person is responsible for overseeing all concession activities, shall make necessary deposits and payments from concession fund and inform Board of Directors of such transactions monthly.

Section 8: *Treasurer* – This person shall receive all monies and securities and deposit same in depositor approved by the Board of Directors. This individual shall keep records for the receipt and disbursement of all monies and securities of the local league. The Treasurer shall make necessary payments for Local League funds and inform the Board of Directors of such transactions. A monthly Treasurer's report on the financial status of the Local league is also the responsibility of the Treasurer.

Section 9: *Secretary* – This person shall keep records of the meetings of the General Membership, Board of Directors, and cause them to be recorded in a bound book kept for that reason.

Section 10: *Equipment Manager* – This person is responsible for all buying of equipment for the Local League. This person shall obtain at least three (3) bids on equipment and uniforms. This person is allowed to spend an amount not to exceed \$500.00 without the prior approval of the Board of Directors.

Section 11: *Safety Officer* – This person’s duties shall be:

- (a) Establishment of safety policies and procedures that are known, understood and practiced by the players and adults.
- (b) Periodic inspection and responsibility for the maintenance of playing facilities and equipment.
- (c) Prepare for emergencies and providing first-aid kits for all teams.
- (d) The Safety officer has the authority to correct or suspend any game for any safety reason.
- (e) Responsible for certifying practice fields.

Section 12: *Umpire-In-Chief* – This person is responsible for the training and scheduling of all umpires in the Local league. This person shall also enforce the Little League rules.

Section 13: *Appointed Positions* – A Fund Raising Manager, Information Officer, Tournament Director, Sponsorship Manager, Picture Manager and any other position deemed necessary may be appointed by the President of Little League for a one (1) year term.

ARTICLE VIII – APPOINTMENT POWERS

Section 1: The Board of Directors shall have the authority to appoint such standing and special committees as it shall deem necessary and delegate such power to them as needed to complete their assigned responsibility.

ARTICLE IX – RULES AND REGULATIONS

Section 1: The official playing rules and regulations of Little League Baseball and Softball, Inc., pertaining to Little League Baseball and Softball, shall be binding on this Little League.

Section 1 2: Local League rules and regulations will be accessible from the President, Commissioners of Little League and the Vice Presidents, and the President, Commissioners of Little League and the Vice Presidents will have these rules and regulations recorded in the Secretary’s meeting book.

ARTICLE X – DISPOSAL OF TANGIBLE PROPERTY

Section 1: In the event the Local League is dissolved, all tangible property shall be disposed of by the following means, provided all debts are paid:

- (a) Given to an organization offering the same objectives.
- (b) If no organization offering the same objectives exists, this property shall be turned over to another charitable organization as deemed proper by the general membership.

This Constitution and By-Laws were approved and adopted by the general membership on _____

Local League Name

President of Little League

City, State and Zip Code

Secretary